



Employer Direct Deposit Authorization Form

Employer: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

New Request

Change Request

Cancellation Request

Instructions:

- ✓ Complete the Payroll Bank Account Information below. **PLEASE PRINT.**
- ✓ Sign and date the form.
- ✓ Return the original form to SJC CPA's

Payroll Bank Account Information:

Bank: _____ Checking ___ Savings ___

Payroll Routing/Transit No.: _____

Payroll Account No.: _____

The above named Employer (hereinafter COMPANY) hereby authorizes Stroh Johnson & Company, LLP, CPAs (hereinafter SJC), to withdrawal any amounts we owe to our employees from the financial institution (hereinafter BANK) indicated above. Further, we authorize BANK to accept and to debit any debit entries indicated by SJC to an SJC bank account. In the event that SJC withdrawals funds erroneously out of our account, I authorize SJC to credit my account for an amount not to exceed the original amount of the erroneous debit.

Any dispute arising out of or in connection with this agreement, if not otherwise resolved, shall be determined by arbitration, in accordance with the Rules of the American Arbitration Association, and it is the expressed desire of both parties that the prevailing party be awarded costs and attorney's fees and the award be entered as a judgment in any jurisdiction in which the non-prevailing party does business.

This authorization is to remain in full force and effect and until SJC and BANK have received written notice from COMPANY of its termination in such manner as to afford COMPANY and BANK a reasonable opportunity to act on it. Five (5) business days Advance Notice will be required before any changes may be made to this account.

Principal Officer's Name: _____

Principal's Social Security Number: _____ Date of Birth _____

Principal's Home Address: _____

Federal law requires that we store and verify information about the principal officer to help prevent money laundering and the funding of terrorist activity. The principal officer is the person who is the main contact for the bank account from which electronic payments (including direct deposit) are made.

Signature: _____ Title: _____

Date: _____ Federal Tax ID No.: _____